



Benefit Trust

March 15, 2016

To All RVCTA Members:

The RVCTA Benefit Trust has changed our third party administer for our dental program from Seledent to J.J. Stanis as of December 1, 2015.

In November 2015 all members were asked to complete a new enrollment card for J.J. Stanis and return it to their building rep by December 4, 2015. Members were asked to complete a card even if they felt that they would not use this benefit as we have found that life changes and not being enrolled can open the door to multiple issues and problems in the future.

J.J. Stanis has notified us that now, in March 2016, they are receiving claims from members who did not fill out enrollment cards in December 2015. J.J. Stanis emailed us to ask if they should reject these claims as these people are not enrolled in our program.

With this in mind, we are offering a one-time period of open enrollment until March 23, 2016 (one week). The **dental enrollment form** is on our website, <http://ny.aft.org/rvcta>. Once you have completed the card, you should use interoffice mail to send it to the **middle school, attention Jean Horn**. After March 23, 2016, if you did not send us an enrollment card, the next time you will be eligible to enroll for dental and/or vision benefits through the RVCTA Benefit Trust will be April 1st. In that case, any claims dated before April 1st will not be honored.

In addition, if you are not enrolled in the vision plan, the one week open enrollment period applies as well. To check if you are enrolled in our vision plan, go to www.davisvision.com. Sign in with your information, or register. If you have any **questions regarding vision enrollment contact Lena Cobia**.

Going forward, after March 23, 2016, **there will be only two times per year that you can enroll in the dental and/or vision programs.** The first effective date is December 1st and the second effective date is April 1st. If you are not enrolled by December 1st, you must wait for the April 1st effective date. This applies to both dental and vision. **There will be no exceptions.**

As in the past, teachers and teaching assistants newly hired for a September start date must complete and mail their enrollment cards to the middle school, attention Jean Horn. Their coverage becomes effective December 1st. If the start date is after December 1st, the newly hired member must wait for the April 1st effective date.

Once you have enrolled you are enrolled until you leave the district. You do not have to enroll every year unless we change third party administrators. It is your responsibility to notify the RVCTA Benefit Trust Committee of **any** changes in your status. This includes changes due to births, divorce, marriage, a change in building, address changes, dependents, etc. If you and your husband and/or dependents have different last names, please note that on the enrollment card. If there is ANY change, please let us know. We are separate from the district. If you notify the district of any changes in your life that does not mean that we know about these changes.

Thank you for your attention to this matter.

The RVCTA Benefit Trust Committee
Pat Quinn
Jean Horn
Lena Cobia
Gary Sliva

Cc: D. Zuzio
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